



New NCDN Subscription Service

The NCDN IT Support Project has just completed its first phase, providing free IT support and training for over 90 organisations. We are now introducing the second stage where the aim is to consolidate the progress we have made and move to a more sustainable model of providing IT support for the voluntary and community sector.

We are introducing a subscription service where organisations have the option to contribute to a membership scheme. Members will then receive IT support and training at a subsidised level as well as the quarterly newsletter and access to dedicated help and support.

The level of fees for the scheme is graded depending on the size of the organisation.

Level A

IT Strategy Review
1 health check per annum
12 hours IT Support
1 free place on all training course
Quarterly newsletter
Telephone advisory service

£50

suitable for voluntary groups with no paid staff or small organisation with one computer.

Level B

IT Strategy Review
1 health check per annum
12 hours IT Support
1 free place on all training courses
Quarterly newsletter
Telephone advisory service

£150

Suitable for small organisations with more than one computer

Level C

IT Strategy Review
1 health check per annum
12 hours IT Support
2 free places on all training courses
Quarterly newsletter
Telephone advisory service

£350

Suitable for small/medium organisation with a small network

Level D

IT Strategy Review
1 health check per annum
12 hours IT Support
2 free places on all training courses
Quarterly newsletter
Telephone advisory service

£700

suitable for medium sized organisations with more than one site or a larger network

Notes

- IT support can be accessed when required on more than one occasion until the allocated number of hours has been used.
- The telephone advisory service aims to provide general information on suppliers, equipment and help subscribers access services which are not provided by the NCDN IT support project. The telephone advisory service aims to respond to your query within 1 week.
- Those not wishing to subscribe can attend training courses at a cost of £50 per person per course. Dates for the courses will be advertised in the newsletter and electronically. If you require more information contact ellie@ncdn.org, tel: 01670 517176



NCDN IT Support Project



Membership Application Form

Organisation:

Contact Name:

Address:

Postcode

Telephone:

Mob:

Email:

Website:

Do you already have a contractual agreement with another organisation or company to provide your IT support?

How many computers do you use in your organisation?

How many geographically separate sites does your organisation use?
If more than one, state where

Are your computers networked?

Which level of subscription are you applying for?

- Level A £50
- Level B £150
- Level C £350
- Level D £700

Do you have any training needs which would not be met by the courses listed in the attached newsletter?

Please return this application form with a cheque made payable to NCDN to NCDN IT Support Project, Pegswood Union Depot, Front Street, Pegswood, Morpeth, NE61 6RG Tel:01670 517176



NCDN IT Support Project



Training Schedule

1. Creating a newsletter with desktop publishing – March
 2. **Basic pc maintenance – 8th June**
 3. Video conferencing - Aug
 4. Part 1 – Integrated database management - September
 5. Part 2 – Online communications creating & managing mailing lists and online newsletter - October
 6. Setting up a basic wireless network - December
 7. Website development - February 2008
 8. Maintaining a server based network - March 2008
- Funding Workshop - Date to confirmed

More training courses will be added and subscribers will be informed as they appear on schedule. If you have any specific training needs which are not met on this schedule then let us know and we will try to help.